

Trillium Community Health Plan
North Community Advisory Council (CAC)
Meeting Minutes
February 17, 2026
10 – 11:30 AM



Attendance

CAC Members Present: Sharif, Aidee, Brooklyn, Christine, Darren, Jeff, Naomi, Maddox, McKenzie, Tom

Trillium/OHA Staff: Brit, Kendra, Lamar, Mark, Salma, and Sheri

Welcome and Introductions

Sharif called the meeting to order at 10:03 AM. Attendees shared introductions and an ice breaker.

Announcements

A reminder to members to be sure to look at your mail. Keep information up to date. Remind friends & neighbors. SNAP recertification is happening.

Sheri is working on getting Dental Care Organizations to attend the member engagement meeting in March. Sheri is also working on getting someone from Worksource and other programs that support resumes, job skills and job search. CAC members are welcome to invite others to Member Engagement meetings.

Sharif was accepted to graduate school and may be leaving the state. There will be an opening for a new co-chair. Sharif will be available to support training a new co-chair.

Christine shared an email about the emails received from another CAC member and was unsure what they meant and what to do. Email was meant for anyone filing taxes. She was able to get their email resolved.

Public Comment

No guests or public comment.

Approvals

Sharif asked CAC members to review meeting minutes on screen and asked for any edits. Upon review there were a request to add a definition for Nalaxone – Narcan (a medication administered to prevent death from drug overdose). With this edit, Sharif requested a motion to approve. Naomi made the motion and Brooklyn second the motion. Sharif requested a vote and the motion passed to approve January meeting notes.

Discussion of New CAC Co-Chair Opportunity

Sharif will be leaving the CAC to attend graduate school, and the CAC will need new co-chair(s). The CAC Charter indicates two co-chairs to support the CAC. With Sharif starting graduate school in 6 months, we want to review the co-chair roles, answer any questions the CAC has about being a chair for the CAC and discuss next steps with any interested members. A few months ago, two members expressed an interest, so we want to put it out to everyone and take time in today's meeting for all of us to review the roles, process, time commitment, stipend opportunity and interest/questions from CAC members. Sharif has been on the CAC since it started. While Sharif is here, they will support the new co-chair with the planning meeting, CAC meeting and additional CAC meetings. Sharif can also co-lead CAC meetings. If there are two co-chairs, they can alternate meetings.

- Chrisine is no longer interested.
- Training would start at the end of March week of March 22 – 29
- “Slate of nominees” if more than 2 people are interested in the co-chair we will need to review and vote on chairs. Must be CAC members for this role.
- Two-year term is preferred, but understand life changes happen.
- Co-chairs represent the CAC at board meetings and in board work groups and other spaces. It is an opportunity to engage with how Trillium and Medicaid work in Oregon and be the voice of members to support positive changes.
- Review what Co-chairs do: lead the meeting, make the agenda with Sheri (she has a running list of the topics and when things come to the CAC); lead the votes, engage in board meetings and work (can be remote or in person). Lead changes requested by the CAC, like Member Engagement & OHA office hours.
- Jeff is our board rep and will stay the board rep & report board business to the CAC. This role also attends board meetings and reports CAC business to the board. If we have 2 co-chairs, this work can be split.
- Time commitment. To start, will be more meeting time – scheduled at your convenience. Meetings are stipend eligible and we work to do the work in meetings.
 - i. Draft CAC agenda – about 30 minutes 7 -10 days before the CAC meeting
 - ii. CAC meeting prep – review the slides (as needed) about 30 – 45 minutes.
 - iii. Prep for board meeting – Sheri provides CAC meeting notes and can make a bullet point summary of CAC meetings for the chair. About 30 minutes, as needed
 - iv. Attend board meetings – virtual or in person once a month. If needed, can schedule time to review the board pre-reads before a meeting. 2 hours
 - v. Is there a new board meeting orientation?
 - vi. Other board groups Sharif is on? Nominating committee? Executive? Workgroups.
- Highlight Sharif will support while still in Portland and Sheri, the CAC coordinator, will support and meet to plan the agenda and any other meetings needed before or

after CAC & Board meetings to support this role. All meeting time is stipend eligible, and any work will be done in those meetings.

Presentations

Trillium Board Report

Jeff shared the board report from the February board meeting.

OHA Innovator Agent Update

Mark shared HR1 updates on SNAP. Sheri to share a link to the slides. Questions from CAC members:

- How do people provide proof? Self-employment or Rover.
- What is needed by the state. For volunteer work, they need the organization to provide.
- Barter services – how do you get that proof? Mark to follow-up with Christine on what is required.

Open Table

Discussion on self-employed status and meeting work requirements. The new system logs hours. Jeff reports once a month his profit & loss once a year for his business as a self employed person. Email it to Oregon benefits email. Has not had to log hours, just finances. The math is different from what the feds want and what ODHS wants. Does ODHS provide a standard form? No, the things they need changes. Has spoken to multiple people that all provide different information. Mark sits on cross divisional work between OHA/ODHS and will share this.

Government protected ABLEnow.com for people with disabilities. This account is not counted to any income for benefits.

Next meetings:

NEW meeting dates for 2026 Community Advisory Council Meeting.

- Jan 20; Feb 17; Mar 17; Apr 21; May 19; June 16; Jul 21; Aug 18; Sep 15; Oct 20; Nov 17; Dec 15

2026 Meeting dates for Trillium CAC Member Engagement Meetings

- Jan 22; Mar 26; May 28; Jul 23; Sep 24; Nov date TBD;

2026 Dates for OHA Office Hours for the CAC

- Feb 26; Apr 23; June 25; Aug 27; Oct 22; Dec - date TBD;