

# Trillium Community Health Plan Innovation Fund 2018-2019

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## Request for Proposal

### What is the Trillium Community Health Plan Innovation Fund?

The Trillium Community Health Plan Innovation Fund is designed to help providers and community stakeholders drive innovative solutions that improve the health of Trillium members.

Trillium is a Coordinated Care Organization that provides Oregon Health Plan (Medicaid) benefits for over 90,000 residents of Lane County and the Reedsport community of Douglas County. We partner with local organizations to provide integrated primary and behavioral healthcare focused on addressing the social determinants of health to remove barriers and improve health outcomes.

### Who can apply?

We are seeking proposals from individual agencies or multiple agencies that would like to partner together on projects that address one or more of the following Innovation Fund Focus Areas:

- Behavioral health integration
- Oral health integration
- Social determinants of health
- CCO quality metrics
- Alternative payment models
- Value-based programs
- Cost containment

An agency may submit a proposal both individually and as a member of a partnership with other agencies. An agency or partnership may apply for 2018 and/or 2019 funding.

Proposals for 2018 funding are due October 31, 2018.

Proposals for 2019 funding may be submitted at any time between January 1 and July 31, 2019 or until the available funding is exhausted, whichever is earlier.

## What are the funding amounts?

Funding amounts for 2018 range from a minimum of \$50,000 to a maximum of \$600,000. Funding cannot be carried over into 2019.

Funding amounts for 2019 range from a minimum of \$50,000 to a maximum of \$1 million. Funding terminates after 12 months of project operation, or the end of calendar year 2020, whichever is sooner.

Any required funding after year 1 of the project will depend on the proposal's business plan, results during year 1, and/or securing the necessary contracts/agreements with Trillium or other entities.

Depending on the structure of the project, funds may be disbursed at the beginning of the project or periodically throughout it. Funding may be linked in whole or in part to meeting goals or metrics in the proposal.

## How do you apply?

Complete and submit a project proposal including all the elements listed below.

All proposals must be submitted as a single PDF document and emailed to Hestian Stoica, Director Strategic Sourcing, Trillium Community Health Plan, at [hestian.stoica@trilliumchp.com](mailto:hestian.stoica@trilliumchp.com).

Your Innovation Fund project proposal must include:

- Cover Sheet
  - Date
  - Name and full street address of organization(s)
  - Contact person(s) and title(s)
  - Email address and telephone number of organization and contact person(s)
  - Purpose of funding request (brief, 1-paragraph description)
  - Total project budget and dollar amount requested
  - Signature of Executive Director and/or Board Chair
- Organizational Background
  - Your organization's (and/or partnership's if applicable) background, history, experience, qualifications, and mission/vision statements
  - Description of current programs, activities, and accomplishments
  - 1-paragraph description of the responsibilities of the board, staff, and volunteers
- Narrative (please be creative yet concise)
  - Description of the situation or health-related problem/issue the project will address (problem statement)
    - Include identification of the specific population(s) impacted by this problem
    - Include description of the evidence that this problem negatively impacts the target population

- Description and Scope of Project (answer statement)
  - Include workflow(s) and/or step-by-step outlines
  - Include preliminary project plan
- Objective and Scope of the Project
  - Proposal should include concrete descriptors of its objective, but may also include intangible descriptors
  - Include the anticipated number of total individuals and Trillium members impacted by the project
- Focus Area of Project
  - Proposal must relate how its objective aligns with an Innovation Fund's focus area (listed under "Who can apply?")
- Implementation and Organizational Capacity (Describe why your organization is well positioned to implement this project.)
  - Describe how the project will be prepared, launched, and implemented
  - Include timeline with milestones
  - Include how this proposal relates to your organization's mission and goals
  - Include related program or organizational accomplishments
  - Include links with other organizations doing similar or related work in your neighborhood or on the same issue
- Budget (Attach a budget proposal that demonstrates how requested funds will be allocated.)
  - By type and function
    - Include personnel costs
  - Indicate if expenses are related to start-up or to ongoing project management
- Required technology infrastructure, if any
  - Describe type (ex.: software) and role or purpose (ex.: data collection, data reporting, analysis)
- Define how you will know you are successful
  - What will you measure (metrics that define project success)?
    - Include any quality and end-user satisfaction measures
  - How will you define baseline?
  - How will you gather and analyze your data?
    - Include any reporting details (frequency, data elements, etc.)
  - Describe any anticipated ROI (cost-benefit analysis)
    - Indicate how ROI will be quantitatively measured and qualitatively assessed
- Describe any tools or models you will develop that will be available to other communities to address similar issues, or any other artifacts that will contribute to expanding your impact beyond this project.

## How will proposals be selected for funding?

Completed proposals submitted by the deadline will be screened by Trillium Strategic Sourcing and evaluated by the Trillium Leadership Team and Finance Advisory Committee. Their recommendations will be forwarded to the Trillium Board of Directors for final review and decision.

Proposals will be evaluated using criteria including but not limited to the following:

- Adequacy and completeness of information provided
- Type and scale of benefit to the local community
  - Alignment with an Innovation Fund Focus Area (listed under “Who can apply?”)
  - Number of total individuals and Trillium members impacted by the project
- Budget
  - Total cost of ownership
- Implementation
  - Capability of proposer to implement project
  - Complexity of implementation
- Outcomes
  - Specificity of outcomes
  - Metrics used to track outcomes
  - ROI (cost-benefit analysis)
- Required technology infrastructure, if any

## What is the timeline for evaluating proposals, selecting grantees, and implementing projects?

### 2018

Funding amounts for 2018 range from a minimum of \$50,000 to a maximum of \$600,000. Proposals for 2018 are due October 31, 2018.

<b>Item</b>	<b>2018 Deadline</b>
Proposal Submission	10/31
Proposal Evaluation and Decision	11/1-12/10
Proposal Decision Announcement	12/11
Contracts Drafted and Signed for Approved Projects	12/11-12/31
Approved Projects Go Live Deadline	12/31/2018

### 2019

Funding amounts for 2019 range from a minimum of \$50,000 to a maximum of \$1 million. Proposals for 2019 funding may be submitted at any time between January 1 and July 31, 2019. Proposals will be evaluated on a continual basis. The estimated time frame from proposal submission to decision and announcement is approximately 8-12 weeks. The estimated time frame from decision and announcement to signed contract is 4-8 weeks. The estimated time frame from signed contract to go-live is 4 weeks.

<b>Item</b>	<b>2019 Start-End</b>
Proposal Submission	1/1/19-7/31/19
Proposal Evaluation and Decision	1/1/19-9/30/19
Proposal Decision Announcement	4/1/19-9/30/19
Contracts Drafted and Signed for Approved Projects	5/1/19-10/31/19
Approved Projects Go Live	12/31/19 deadline

## Who do I contact if I have questions or need more information?

If you need additional information on the Trillium Community Health Plan Innovation Fund process, please email Hestian Stoica, Director Strategic Sourcing, at [hestian.stoica@trilliumchp.com](mailto:hestian.stoica@trilliumchp.com).